



Hastings Properties, LLC
175 Old Wausau Rd.
Stevens Point, WI 54481
(715) 252-4723
johnny@hastingspropertiesllc.com
www.hastingspropertiesllc.com

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CLEANING CHECKLIST

We take pride in making your move in and out as easy as possible by providing a clean apartment for you, and for everyone that lives here. Please be respectful, and help us out by leaving your apartment as clean as it was upon your move in.

This is a complete list of everything that was done for you before move in; it details the expected condition of the apartment upon your move out.

No furniture, trash, or personal items should be left in the apartment upon your vacating. Large furniture items placed in dumpster, or left on the property will be done at your expense, per the Nonstandard Rental Provisions document you signed at time of move in.

Excessive pet hair around baseboards, in heat registers, under and around appliances, or anywhere else will result in an extra cleaning charge.

LIVING ROOM

- Front Door Clean: Door itself, door knob, and deadbolt; inside and out.
- Baseboards Clean
- Baseboard Heat Register Covers: Wipe clean; remove/vacuum any debris from inside it.
- AC Unit Clean: Cover, fins, and screen (open front and remove screen for cleaning). Once clean, wrap cord around AC, and place cleaned AC cover in its proper place.
- Windows Clean: Wipe sills down, clean screens, wipe windows down, screen jamb free from dirt and debris.
- Blinds Clean
- Switch & Receptacle Plate Covers Clean
- Thermostat & Intercom Clean: Thermostat set to 60 degrees.
- Closet Clean: Empty and wipe shelf down; wipe door down inside and out, and vacuum floor.
- Carpets: Shampoo (if not new / to be replaced), and vacuum well in centers and around walls.
- Walls Clean: Wipe down, if dirty. We can touch up paint when empty.

HALLWAY

- Baseboards Clean
- Light(s) Clean: Light covers free of insects, dust, and debris.
- All Light Bulbs Working
- Closets / Cabinets Clean: Empty and wipe down shelf, wipe doors down and clean inside and out, and vacuum floor.

- Floors Clean
- Walls Clean: Wipe down, if dirty. We can touch up paint when empty.

BATHROOM

- Door Clean: Door itself, and door knob; inside and out.
- Baseboards Clean
- Switch & Receptacle Plate Covers Clean
- Shower/Tub Clean: Scrub down floor, walls, and shower shelf; wipe down faucets and handle.
- Sink Clean: Wipe down counter, sink, and faucet.
- Cabinet Clean: Wipe down inside and out, should be empty of trash and personal items.
- Ceiling Fan Cover Clean
- Light(s) Clean: Light covers free of insects, dust, and debris.
- Floor Clean
- Mirrors Wiped Down
- All Light Bulbs Working
- Toilet Clean
- Vanity Empty & Clean: Wipe down, and empty of personal items.
- Walls Clean: Wipe down, if dirty. We can touch up paint when empty.

BEDROOM(S)

- Baseboards Clean
- Windows Clean: Wipe sills down, clean screens, wipe windows down, screen jamb free from dirt and debris.
- Door Clean: Wipe down door and door knob inside and out.
- Closet Clean: Empty and wipe shelf down; wipe door down inside and out, and vacuum floor.
- Carpets: Shampoo (if not new / to be replaced), and vacuum well in centers and around walls.
- Walls Clean: Wipe down, if dirty. We can touch up paint when empty.
- Switch & Receptacle Plate Covers Clean
- Baseboard Heat Register Covers: Wipe clean; remove/vacuum any debris from inside it.
- Light(s) Clean: Light covers free of insects, dust, and debris.
- All Light Bulbs Working

KITCHEN:

- Baseboards Clean
- Walls Clean: Wipe down, if dirty. We can touch up paint when empty.
- Behind Appliances: Pull out and clean behind and under.
- Cabinets & Drawers Clean: Wipe / vacuum out.
- Sink & Faucet Clean
- Refrigerator & Freezer Clean: Wipe down inside and out.
- Stove Top Clean: Including Burner Pans
- Oven Clean: Inside and out. Use oven cleaner if necessary. Clean bottom drawer as well. Be careful not to damage heating elements. Place clean aluminum foil in bottom of oven if you wish.

- Closet Clean (if applicable): Wipe shelf down and empty, wipe door down and clean inside and out, vacuum floor.
- Floors Clean
- Windows Clean: Wipe sills down, clean screens, wipe windows down, screen jamb free from dirt and debris.
- Baseboard Heat Register Covers: Wipe clean; remove/vacuum any debris from inside it.
- Switch & Receptacle Plate Covers Clean
- Light(s) Clean: Light covers free of insects, dust, and debris.
- All Light Bulbs Working

BALCONY (If Applicable)

- Free of Trash and Personal Items (Christmas Lights/Ashtrays/Chairs/Rugs/Etc)
- Light Cleaned: Cover present, free from insects and debris, with functional bulb.

